



TOWN COUNCIL

5th January 2023

Dear Councillor

NOTICE IS HEREBY GIVEN that a Meeting of the Full Town Council at which your attendance is summoned, will be held at the **Bitton House, Bitton Park Road, Teignmouth, TQ14 9DF** on **Tuesday, 10th January, 2023** at **6.00 pm** to transact the business specified in the following Agenda as set out.

Iain Wedlake
Town Clerk

Distribution: The Mayor and Members of Teignmouth Town Council as follows:

Councillors I Palmer (Chair), J Atkins (Vice-Chair), R Ash, B Cox, D Cox, A Henderson, D Matthews, J Orme, R Phipps, S Russell, C Williams and P Williams

District and County councillors



For information – to be taken as read:

- 1** ***Declarations of Interest** – Members are reminded that they should declare any interests at agenda item 3 in respect of the items to be considered and are also advised that the timescale to alter their stated interests with the District Council’s Monitoring Officer is 28 days.*
- 2** ***Items requiring urgent attention** – to consider those items which, in the opinion of the Committee Chair, should be considered by the meeting as matter of urgency (if any). To be taken at the end of the meeting. Any items not listed on the agenda and decisions made may be open to legal challenge.*
- 3** ***The Freedom of Information Act 2000** deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.*
- 4** ***The Data Protection Act 2018** precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.*
- 5** ***Mobile telephones** Councillors and members of the public are requested to ensure that mobile phones are switched to ‘silent’ during the meeting to avoid disruption.*
- 6** ***Recording** this meeting will be recorded.*
- 7** ***Public Participation:** Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman. The comments of members of the public and electors of the parish who speak before the start of the meeting or following the close of the meeting will not form part of the Minutes of the meeting.*



AGENDA

Council not in Formal Session

Moment of reflection

For Councillors and Members of the Public

Prior to the commencement of the Full Council meeting, for those who wish to do so, there will be a short period of reflection or prayer given by the appointed Mayoral Chaplain to which all are invited

Please note:

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The public are welcomed at Teignmouth Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the work of the Town Council. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes.

Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

Questions and Statements Public Time

In accordance with Standing Order No. 3j, the Mayor will invite members of the public registered to ask questions or make statements

Police Report

To receive a report from our local Policing team

County Councillor Reports (if any)

To receive reports from Devon County Councillors representing Teignmouth

District Councillor Reports (if any)

To receive reports from Teignbridge District Councillors representing Teignmouth



Town Councillor Reports (if any)

To receive reports from Town Councillors

Reports from Outside Bodies (if any)

To hear reports from any outside bodies including those of which the member is the Town Council nominated representative.

Council in Formal Session - Part 1

1. **Use of Mobile Phones**

In accordance with Minute 30, mobile phones be limited to personal use only (in case of emergencies) and in which case the Councillor is to leave the room to respond. Councillors must switch their mobile phones to silent during the meeting to avoid disruption.

2. **Apologies for Absence**

To receive, note and where requested, approve the reasons for apologies for absence.

3. **Declarations of Interest**

To declare any disclosable interests relating to the forthcoming items of business (if any).

4. **Dispensations**

To receive and consider requests for dispensation (if any).

5. **Minutes (Pages 7 - 10)**

To approve, sign and adopt the minutes of the Council meeting held on 8th November 2022.

6. **Payments 01/12/2022 through 31/12/2022**

To receive and approve the payments as set out above and in the attached document.(To Follow)

7. **Clerks report (Verbal)**

8. **Civility and Respect Pledge (Pages 11 - 14)**

The Town Council is recommended to adopt and sign the Civility and Respect Pledge, as endorsed by the National Association of Local Councils, the Society of Local Council Clerks, and One Voice Wales.



9. **Representatives to outside bodies**

To resolve the council's representation to TTCMP if any, going forward.

This item was put in abeyance when representatives to other organisations were considered in June 2022.

10. **To establish a task and finish group for the Kings coronation celebrations**

To resolve to establish a small task and finish group of councillors to create a celebratory event for the Kings Coronation. The Den has already been booked for 4 days and funds are set in the budget.

11. **Exclusion of the Press and Public**

To receive a verbal report from the Clerk on the progress of the towns replacement CCTV system.

12. **Date of Next meeting**

14th February 2023 6:00PM Council chambers